



# Live Training Guide

## How to Use this Guide

In preparation for training, print this guide or save it to your computer so you can fill it out during the training. You will also need your Coordinator Notes during training.

## Agenda

1

- ☐ Review
- ☐ Prepare for Session 1
- ☐ Break

2

- ☐ LENA Reports
- ☐ **Activity 1:** Interpret LENA Reports
- ☐ Break

3

- ☐ Session 6 Demo
- ☐ **Activity 2:** Practice the Talking Tips
- ☐ Session 10: Snapshot + Graduation
- ☐ Wrap up: What's next?



## Activity 1: Interpret LENA Reports

### Directions:

#### 1. Introduce yourselves!

#### 2. Assign roles: Navigator, Analyzer, Recorder

- **Navigator:** Shares screen, logs in to LENA Online, opens reports.
- **Analyzer:** Analyzes the report.
- **Recorder:** Writes down answers in Training Guide. Prepare to report answers to whole group.

#### 3. Review all Session 5 reports, then answer the questions below.

Training site: [o.lena.org](https://o.lena.org)

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### Breakout Group Questions

#### 1. Identify one report that shows an example of positive change.

- Name on report \_\_\_\_\_
- What do you notice?

#### 2. Identify one report that shows trends that a caregiver might find discouraging.

- Name on report \_\_\_\_\_
- What trends do you notice overall?
- What is one strength you can identify on this report?
- What is one prompting question you could ask a family about this report?

#### 3. How many families reached their Reading Minutes goal? \_\_\_\_\_

#### 4. Why is Amina Smith's report showing a greyed-out bar?

#### 5. Who's report shows the highest TV/Electronic Sounds? \_\_\_\_\_

## Session 6 Demo

Follow along in your Coordinator Notes or download a copy in [English](#) or [Spanish](#).

### Activity 2: Practice the Talking Tips

Video Checklist		
14 Talking Tips to Increase Words & Turns	Video 1: _____	Video 2: _____
1. Talk about what you're doing and thinking.	<input type="checkbox"/>	<input type="checkbox"/>
2. Comment on what they're doing or looking at.	<input type="checkbox"/>	<input type="checkbox"/>
3. Name things that they're interested in.	<input type="checkbox"/>	<input type="checkbox"/>
4. Get down to their level: face to face.	<input type="checkbox"/>	<input type="checkbox"/>
5. Touch, hug, hold.	<input type="checkbox"/>	<input type="checkbox"/>
6. Tune in and respond to what they look at, do, and say.	<input type="checkbox"/>	<input type="checkbox"/>
7. Wait for their response.	<input type="checkbox"/>	<input type="checkbox"/>
8. Imitate them, and add words.	<input type="checkbox"/>	<input type="checkbox"/>
9. Make faces, use gestures.	<input type="checkbox"/>	<input type="checkbox"/>
10. Take turns – don't do all the talking.	<input type="checkbox"/>	<input type="checkbox"/>
11. Repeat and add to what they say and do.	<input type="checkbox"/>	<input type="checkbox"/>
12. Follow their lead, do what interests them.	<input type="checkbox"/>	<input type="checkbox"/>
13. Encourage them, be positive.	<input type="checkbox"/>	<input type="checkbox"/>
14. Be silly! Relax and have fun!	<input type="checkbox"/>	<input type="checkbox"/>

Goal set



How might you apply these at home this week?

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### What's Next?

- Take the quiz at [surveymonkey.com/r/StartCoordinatorQuiz](https://surveymonkey.com/r/StartCoordinatorQuiz)
- Learn more by join LENA's [Community of Practice](#).
- We're here to help! Talk with your Implementation Specialist.